

AUA Member Nomination Guidelines

NOMINATION REQUIREMENTS - The following items are required for each nomination:

1. Nomination Letter (see suggested format below):

- Candidates for Active, Associate or Affiliate membership must be nominated by an active member in good standing.
- Nomination letter should describe in detail the nominee's qualifications for AUA membership, including examples of the applicant's contributions to academic anesthesiology in research, education, and/or clinical and administrative activities.
- What accomplishments has this individual achieved in academic anesthesiology? Why are you recommending the individual for election to AUA membership?

2. Curriculum Vitae for Nominee: Attach the nominee's current CV to online form.

3. Additional Material for Associate Member Candidates eligible for dues-free initiative:

- If applicable, include in the nomination letter a list of the nominee's current research funding. Funding will be verified by AUA via the funding institution.

SUGGESTED NOMINATION LETTER FORMAT

First Paragraph (General Information): Please provide the nominee's name, degrees, academic rank, departmental appointments, and university affiliations as well as the membership category being requested (Active, Affiliate, or Associate).

Second Paragraph (Research Activities): Please specify the number of peer-reviewed manuscripts, the number of case reports, book chapters, review articles, peer-reviewed abstracts and grants. Please comment briefly on the significance of this research to academic anesthesia/medicine.

Third Paragraph (Educational Activities): Please provide as much objective evidence as possible of the nominee's stature as an educator through evaluations by residents, students, peers and others. Other evidence of educational stature, such as visiting professorship and invited lectureships, should also be mentioned.

Fourth Paragraph (Clinical Activities): Discuss the individual's clinical activities where appropriate, including subspecialty training and evidence of expertise in one or more subspecialties.

Fifth Paragraph (Leadership Activities): Comment on the individual's leadership accomplishments. What administrative role does the individual play in the department, the institution, on national committees?

Sixth Paragraph (National and International Activities): The nominee's national and international activities, accomplishments and reputation should be discussed in this paragraph. Membership on national committees, service as an officer in national societies, membership in study sections for foundations or other granting organizations would be some examples.

Submit the nomination by filling out the online [AUA Nominations Form](#) and attaching the candidate nomination letter and CV.

New Member Nominations Checklists

EXAMPLE QUALIFICATIONS

The lists below are examples to help members review their application to ensure that their accomplishments are consistent with that of a successful application (depending on the membership level). One of these examples alone may not suffice for election to membership and not all of these are required.

ACTIVE MEMBER NOMINATION

A. Educational track: demonstration of educational innovation and influence beyond institution

- Leader in curriculum development for the ABA, service as oral board examiner
- Recognized leader in SEA or similar society, with clear evidence of national recognition
- Chair of committee on education in national/international society
- Service as national meeting education-track faculty (simulation course, refresher-course lecture, PBLD)
- Serving as Designated Institutional Official
- Recognition with excellence in education award from national/international society

B. Leadership track: national and/or major institutional leadership

- Executive-level leader (officer) of national society
- Department chair or vice-chair at major center
- Dean-level position within medical school
- Serving as official Institutional representative to national/international society/organization
- Recognition with excellence in leadership/mentoring award from national/international society

C. Research track: mature body of funded work with impact in field

- Scientist with NIH funding as an independent investigator
- Scientist with multiple influential publications, with previous invitations for invited review articles for well-recognized high-impact journals
- Recipient of excellence in research award from national/international society
- Invited/standing member of national grant-review study section

D. Other examples of national or international reputation

- Service as editor for well-recognized high-impact journal
- Promotion to associate professor
- Extensive record of invited talks as Visiting Professor
- Election to major honorific society (e.g., a national academy)
- Appointment or election to a prominent federal government position

ASSOCIATE MEMBER NOMINATION

A. Educational track: evidence of teaching excellence and departmental contributions

- Recipient of department/school-level teaching awards
- Local leadership role(s) in departmental educational programs
- Question writer for the ABA MOCA minute

B. Leadership track: evidence of leadership role or trajectory

- Division/site Chief
- Committee Chair within a state anesthesiology society

C. Research track: evidence of developing research program

- Awardee of FAER-MRTG or IARS-MRA or equivalent national foundation mentored grant
- Awardee of institutional or independent NIH K or VA CDA award
- T32 fellow with several high-impact first-author publications

D. Other institutional or statewide reputation, with a trajectory toward national recognition

- Reputation/recognition should be explained and supported in nomination letter
- Appointment as assistant/associate editor to journal

Note: University anesthesiology faculty who has been approved for funding for any FAER or IARS Mentored Research Training Grant, the AHA Career Development Award, Veterans Administration Career Development Award and the NIH K01, K08, K12, K23, K25, or K43, or K99 mentored award shall be automatically approved as Associate Members of AUA without dues for the duration of their mentored funding period. Though not a guarantee of approval, T32 fellows meeting criteria for AUA associate membership will also receive dues waiver.

New Member Nominations Application Scoring

NOMINATION SCORING SYSTEM

Step 1: Check one box, to indicate your overall recommendation to council, regarding the nominee's application to become an AUA member:

- Approve, with no reservations
- Needs to be discussed (concisely state points of uncertainty in app)
- Disapprove (explain weaknesses in app with review)
- Abstain (state conflict)

Step 2: Use a 5-point scale to score candidate in each of the four areas : (1) Academic Achievements, (2) Administration, (3) Educational Activities, (4) Research

The 5-point scale - NOTE: Please provide ratings in whole numbers only. No decimal ratings. Total score range should be 5-20, across all areas.

- 5 indicates an exceptionally strong candidate with essentially no weaknesses.
- 4 indicates a strong candidate with minor weaknesses.
- 3 indicates a candidate with both strengths and weaknesses.
- 2 indicates a underdeveloped candidate with some strengths but multiple or major weaknesses.
- 1 indicates an application with substantive weaknesses with very few strengths.

Scores of 4 or less should be justified with explanatory comments for discussion.